

## **Important Instructions to attend counselling**

- ☞ Candidates will be permitted to attend the counselling only ONCE
- ☞ Only candidates who have skipped or not taken up any branch in the counselling will be permitted to attend subsequent counselling as per the order of merit and availability of seats
- ☞ No change of branch / campus will be allowed
- ☞ Candidates can register to attend the counselling in any one of the counselling venues and can select any campus/branch as per the availability based on VITEEE-ranking
- ☞ Eligible Candidates attending **Phase-I counselling (Rank holders between Rank-1 to Rank-10000)** will be allowed to attend the counselling only with a DD of **Rs.50,000/-** drawn in favour of 'Vellore Institute of Technology', payable at Vellore. This includes Rs.11,800/- (including GST) towards the counselling and processing fee. **The Counselling and processing fee is Non-Refundable**, but it will be adjusted in the Academic fees once the candidate joins the Institute
- ☞ Eligible Candidates attending **Phase-II counselling (Rank holders upto Rank-110000)** will be allowed to attend the counselling only with a DD of **Rs.2,00,000/-** drawn in favour of 'Vellore Institute of Technology', payable at Vellore. This includes Rs.11,800/- (including GST) towards the counselling and processing fee. **The Counselling and processing fee is Non-Refundable**, but it will be adjusted in the Academic fees once the candidate joins the Institute
- ☞ The Balance fee (if any) has to be paid on or before **07.06.2019**, either through online mode or DD mode. The details will be updated shortly on our website.
- ☞ **Date extension of payment of balance fee will not be entertained, under any circumstances. If the required fee is not paid within the scheduled time, the provisional admission will automatically stand cancelled.**
- ☞ The VITEEE-2019 scholarship benefit can be availed only after the candidate joins the Institute
- ☞ The fee structure is common for VIT-VELLORE, VIT-CHENNAI, VIT-AP AND VIT-BHOPAL
- ☞ Counselling e-admit card and copy of Aadhar Card are mandatory to attend the counselling
- ☞ Candidate will be allowed to attend the counselling with the list of documents, self-attested copies, as prescribed on the website
- ☞ Candidates requiring hostel accommodation will have to submit the hostel fee of Rs. 1,00,000/- at the time of counselling by a separate crossed Demand Draft in favour of 'Vellore Institute of Technology, payable at Vellore.