



VIT[®]

Vellore Institute of Technology
(Deemed to be University under section 3 of the UGC Act, 1956)

INFORMATION BROCHURE



**ADMISSION TO B.ARCH DEGREE
PROGRAMME 2018 - 19**

INTRODUCTION

VIT is emerging as a benchmark for the continuous journey towards excellence among the institutions of higher education in the field of technology in the country. Its values of equality, transparency and healthy collaboration have been ably guided by the leadership of its founder **Dr. G. Viswanathan**, renowned for his principled life devoted to public service.

The ubiquitous sense of joy and enthusiasm observed in the campus bears testimony to the positive learning and living experiences enjoyed by every student at VIT. Ours is a place where opportunities for holistic learning as well as recreation are maximized and distractions are minimized.

VIT Students get to feel the taste of a borderless world through a heterogeneous group of students from across the globe, who have made VIT as their institution of choice.

FULLY FLEXIBLE CREDIT SYSTEM [FFCS][™]

As part of continuous improvement in providing quality education, VIT introduced the Fully Flexible Credit System (FFCS)[™] into its academic curriculum. By this, the students can register for courses of their choice and alter the pace of learning within the broad framework of academic course and credit requirements. FFCS[™] allows students to decide their academic plan and permits students to alter it as they progress through their course. The slot-based timetable, coupled with internet based Course Registration in each semester, helps individual students to choose the course they want to study, time of attending a class and even the teacher. Thus, students can make their own timetable and each student in a batch may have a different timetable of his / her own.

ADMISSION PROCESS

Valid NATA Score is Mandatory

1. Eligibility :

Candidates who have studied in regular, full time and formal education alone are eligible to apply.

- (i) Candidate must possess **60% marks in overall aggregate** with Mathematics as one of the subjects at 10+2 level or equivalent
- (ii) Age limit : born on or after **01.07.1996**
- (iii) Candidates must have a valid pass score in the All India National Aptitude Test in Architecture (NATA) conducted by Council of Architecture (COA), India
- (iv) NATA exams are to be conducted at national level in major cities as exam centers and the result will be announced by NATA (in their website <http://www.nata.nic.in>) with the ranking list of the candidate. The eligibility and selection process considering the NATA score will be subject to any changes that NATA / COA (Council of Architecture) may propose for institutions to follow, in the current Academic year.

2. Enclosures TO BE SUBMITTED WITH THE FILLED-IN APPLICATION FORM

Kindly send the hardcopy of the filled-out application form, along with the below enclosures.

- Age proof Certificate
- XII mark sheet of all attempts
- NATA score card

3. Cost of Application form

The cost of application is ₹ 1100/- (inclusive of GST). The application cost is non-refundable.

Candidates can apply online at www.vit.ac.in through the Net banking /Credit card/Debit card

The selected candidates should produce the documents (enclosed with application form) in original for verification, along with one-set of photocopies and a Demand Draft for Rs.50,000/- drawn in favour of Vellore Institute of Technology, payable at Vellore, while reporting for GD. This includes counselling and processing fee of Rs.10,000 (plus 18% GST). Counselling & processing fee is Non-refundable. It will be adjusted in the tuition fees once the candidate joins the institute.

4. Selection process:

Selection is based on merit. Marks secured in higher secondary school examination and eligible NATA score.

5. Declaration of Results

Publication of merit list will be displayed on our website www.vit.ac.in

6. The following documents in originals are required to be submitted at the time of Admission

- Provisional Admission Letter (photo copy)
- Qualifying examination mark statements of all attempts
- Transfer Certificate / School Leaving Certificate
- Migration Certificate (if issued by the board)
- Score card of NATA
- Community Certificate (For SC/ST only)
- Nativity Certificate (For J&K and North Eastern Candidates only)
- Recent Passport size colour photos – 4 nos
- Affidavit to be signed separately by Student, Parent & Hostel affidavit in Rs.20/- Stamp Paper. (Format available in www.vit.ac.in)
- Physical Fitness Certificate (Format available in www.vit.ac.in)
- 2 set of photocopies of all original documents. (except Affidavit & Physical Fitness Certificate)

7. Fees Structure - Refer VIT website www.vit.ac.in

8. Refund of Fees

The refund will be made as per the norms of the UGC. All refundable deposits will be returned, after deductions if any, at the time of completion of the course or on cancellation of admission.

Refund will be made only after submission of original fee receipt, Provisional Admission letter and No Dues Certificate.

9. Submission of 'No Dues' Certificate

A student once enrolled for a course is expected to complete the same. He/ She cannot withdraw from VIT without informing the Registrar in writing. Otherwise he / she will be liable to pay fees for the period and his / her name remains on the rolls.

A candidate who desires to leave the Institute, after joining the programme, will have to submit a 'NO DUES' Certificate to get back the certificates. This should be accompanied by the application for withdrawal duly signed by the Parent/Guardian (Fax / e-mail request will not be considered) and the original fee receipt and provisional admission letter.

The certificates will be issued only on production of 'NO DUES' Certificate in the prescribed form, obtained from the Admissions Office.

10. General Discipline

All candidates admitted to VIT, shall maintain good conduct, pay the requisite tuition fees and other charges by the due date, attend their classes regularly and abide by the rules and regulations of the Institute. If at any point of time, the conduct and character of a candidate is not satisfactory or is of a suspicious nature, the Management reserves the right, without assigning any reason, to make him / her vacate the hostel or expel him/her from VIT.

Initial admission applies only to the first semester. Admitted students are expected to maintain registration until the completion of the course, to the satisfaction of the Institute. All students have to comply with the rules and regulations that are already in force or may be amended from time to time by the competent authority during the period of study.

11. Measures for prevention of ragging at the institution level:-

Ragging is totally prohibited in the institution, and anyone found guilty of ragging and / or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these regulations as well as under the provisions of any penal law for the time being in force.

Ragging juniors in any form is forbidden. If any one is found ragging his/her juniors, he/she will be rusticated from the Institute.

It is mandatory that candidates and parents who are attending counselling to sign an undertaking as the information given in (as per UGC Regulations-2009, www.ugc.ac.in) Annexure - I, II, III & IV in Rs. 20/- non-judicial bond paper. Format is also available on www.vit.ac.in

12. Hostel - Vellore Campus

Hostel Accommodation:

Separate hostel accommodation is available for boys and girls in Vellore campus.

Hostel accommodation will be provided only to those candidates whose residence is beyond 100 kms radius from the Campus. Single room accommodation will not be available for first year undergraduate students.

For details regarding Establishment Charges, Mess, etc., please visit www.vit.ac.in

ANNEXURE I

AFFIDAVIT BY THE STUDENT

(This matter has to be typed on a non-judicial stamp paper of ₹ 20)

I, _____ (full name of student with admission/registration/enrolment number) S/o / D/o Mr./Mrs./ Ms, _____ having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that:

(a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

(b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the ___ (day), of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____(day) of _____(month), _____(year) after reading the contents of this affidavit.

OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC

ANNEXURE II**AFFIDAVIT BY THE PARENT / GUARDIAN**

(This matter has to be typed on a non-judicial stamp paper of ₹ 20)

1. Mr./Mrs./Ms _____ (full name of parent /guardian) father/mother/guardian of, (full name of student with admission/registration/enrolment number), have been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that:

a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day _____ of month _____ of year.

Signature of Deponent

Name:

Address:

Telephone / Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day), of _____ (month),
(year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____(day), of _____(month), _____(year) after reading the contents of this affidavit.

OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC

ANNEXURE III
JOINT AFFIDAVIT BY PARENT / GUARDIAN AND STUDENT

(This matter has to be typed on a non-judicial stamp paper of ₹ 20/-)

Mr. /Mrs. /Ms..... (Full name of parent /guardian) father/ mother/ guardian of (Full name of student with admission/registration/ enrolment number), have been admitted to..... (Name of the Program and Institution). I/we have read and understood the hereunder specified Rules and Regulations of VIT Men's Hostel. I/we agree to obey by the Hostel Rules and Regulations. I/We read the detailed rules given in (www.vit.ac.in/CampusLife/hostel) and follow them.

Highlights of Rules and Regulations of VIT Men's Hostel

IN - TIME	
Campus Main Gate	Hostel Block
8.30 p.m.	9.00 p.m

- Students should be available in their respective rooms as attendance will be taken in your respective blocks at 9.00 pm every night.
- Students should stay only in the room allotted to them. Staying in other's room is not permitted.
- Any physical/mental harassment towards fellow students including ragging, quarrelling, using abusive language and violent behavior is prohibited.
- Smoking is strictly prohibited inside the Hostel premises and VIT Campus.
- Hostel is meant for facilitating students for studies. Therefore, silence should be maintained especially from 9.00 pm to 6.00 am. Students should not disturb other student by conducting any kind of parties, playing music, talking loudly over mobile phone etc.
- Multi-Level Marketing (MLM) and gambling in any form including playing cards in the hostel is prohibited.
- If liquor bottle (even empty bottle) is found in any room all the students staying in that room are liable to be suspended for ONE YEAR. Also, if any student consumes liquor inside hostel rooms or tries to bring liquor into the hostel or campus is liable for suspension for ONE YEAR. If any student enters the campus / hostel in drunken state is liable for suspension for ONE SEMESTER.
- If narcotics or related substances are found in any room, all the students staying in that room will be expelled from VIT. Students who consume/ trade/ possess narcotics inside/outside the hostel shall be expelled from VIT. Substance abuse is prohibited.
- Anyone causing damage to the hostel property will be penalized suitably.
- Hostel students shall not bring any day-scholar/ ex-VITian /non-VITian inside the hostel premises.
- Students should apply leave/ permission to their Proctors through their Student-Login of VIT website. Students should not go to a place other than specified in the leave request.
- Hostellers are not allowed to keep or operate any kind of motor vehicles inside the hostel campus. However Bicycle can be used.
- Students are not allowed to keep air coolers/ TV/ electric iron box/ any other electrical & electronic equipment/gadgets in their rooms. Unauthorised possession will lead to confiscation of the goods. Cooking in the rooms is strictly prohibited.
- Students are personally responsible to safeguard their belongings. Students are advised not to keep huge amount of cash or valuables like gold, costly wristwatch/ laptop/ mobile phone, expensive jewellery etc., in their rooms.
- Student who wants to vacate the hostel and stay outside has to produce written consent letter from their parents.
- Students will not be permitted to stay in the hostels during vacation period, unless they have academic assignments.
- Students planning to stay back during summer semester at hostels should pay the summer semester fees.

Signature of the Student
(Name:)
Application No:
Date:
Place:

Signature of the Parent/Guardian
(Name:)

OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC

ANNEXURE IV JOINT AFFIDAVIT BY PARENT / GUARDIAN AND STUDENT

This matter has to be typed on a non-judicial stamp paper of ₹ 20/-)

Mr. / Mrs. / Ms..... (Full name of parent / guardian) father / mother / guardian of Ms..... (student) with application / registration number....., have been admitted to..... (Name of the Program), VIT, Vellore.

Rules and Regulations of Ladies Hostel

DAY	IN - TIME		OUTING	
	Main Gate	Hostel Gate	Duration	No. of times
Instructional days	7.00 pm	8.30 pm	2 hrs	During non-class hours (once in a day)
Weekends & Institution holidays	6.00 pm	8.00 pm	6 hrs	4 times in a month

1. Students have to record their attendance **everyday between 8:30pm - 09:45pm** in the biometric machines without fail.
2. Students should stay **only in the room allotted to them**. Staying in other rooms is not permitted.
3. Any physical / mental harassment towards fellow students including ragging, quarrelling, using abusive language and **violent behavior** is prohibited.
4. **Smoking** is strictly prohibited inside the Hostel premises and VIT campus.
5. Hostel is meant for facilitating studies. Therefore, silence should be maintained especially from 9.00 pm to 6.00 am. Students should not disturb other students by conducting parties, playing music, talking loudly over mobile phones, etc.,
6. Multi-Level Marketing (MLM) and **gambling** in any form including playing cards in the hostels is prohibited.
7. Students' found entering VIT /Hostel premises under the influence of alcohol or induce others to consume alcohol, will be **suspended for one semester**. If a student is found consuming / possessing (even empty bottles) liquor inside the Campus /Hostel premises, the student will be **suspended for one year**.
8. If **narcotics** or related substances are found in any room, all the students staying in that room will be **expelled** from the Institution. Students who consume/ trade/ possess narcotics inside/outside the hostel shall be **expelled** from the Institution. Abuse of any chemicals is strictly prohibited.
9. Anyone causing **damage** to the hostel property will be penalized suitably.
10. Hostel students should **not bring any day-scholar or ex-VITian** or non-VITian inside the hostel premises.
11. If a student is going out for an overnight stay, she should **obtain prior permission** before leaving the hostel as per procedure.
12. Hostellers are **not allowed** to keep any kind of **motor vehicles**. However, bicycle can be used.
13. Students in the hostel are not allowed to keep **air coolers, musical instruments and cassette record players, TV, electric iron box or any other electrical equipment/gadgets**. Unauthorized possession will lead to confiscation of the goods. Cooking in the rooms is strictly not permitted (for fire safety reasons).
14. Students are personally responsible to safeguard their belongings. Students are advised not to keep large amounts of cash or valuables like gold, costly wristwatch, expensive jewellery etc., in their rooms.
15. For security reasons, girl students **will not be permitted to stay as day boarders outside the campus unless parent stays with them**.
16. First year students will be permitted for **outings** (during Weekends and Holidays) only after 3 months of joining (**on submission of Joint Affidavit by Parent/Guardian and Student**).
17. Students will be permitted to go on leave to Home town / Local guardian's place only once in a month after parents approval.
18. Students will not be permitted to stay in the hostels during **vacation period**, unless they have academic assignments.
19. Students planning to stay back **during summer semester** at hostels should pay the summer semester fees.

PERSONAL SECURITY BOND AND LOCAL GUARDIAN DETAILS

I, Mr./Mrs. -----, Aged----- years, address-----
parent/guardian of Ms. -----studying ----- programme in VIT, Vellore, TN and staying in Ladies
Hostel, hereby authorize the Institute to allow my ward to go anywhere of her choice of place with proper prior intimation
to the authorities concerned while studying at VIT. I undertake full responsibility for all her actions whilst she goes out of
the Hostel / Campus any time with or without permission of the hostel authorities. Further, I/ We authorize, Mr./Mrs.----
-----, aged----- years, address-----
-----, as the LOCAL GUARDIAN of my daughter/ward. She may avail leave and go to the above mentioned
LOCAL GUARDIAN's place as per the approved leave regulations of VIT.

KNOW ALL MEN that we Mr./Ms.------(Student), admitted to _____ programme
with Reg. No. _____ for the academic years in VIT, Mr./Mrs.------(parent/guardian) bind ourselves
jointly and severally to the VIT, Vellore TN, for the prudent behavior of Mr./Ms. ------(Students) during
his/her studies in VIT, Vellore Tamil Nadu.

AND WHEREAS the said Mr./Ms. ------(Student) has been called upon to furnish personal security
bond to VIT, Vellore Tamil Nadu indemnifying the Institute against all loss and/or damage to the property, of the VIT,
that might be caused by reason of any misbehavior and/or malpractice of Mr./Ms.------(Student)
during the course of his/her studies as a prudent student. AND WHEREAS the said VIT, Vellore, Tamilnadu as called
upon the said Mr./Ms.------(Student) and Mr./Mrs. -----Parent/Guardian to execute a
personal bond with two sureties to that effect.

The student and the parent hereby undertake to indemnify and keep the VIT indemnified from all and every such loss
and/or damage caused to the property of the Institute from any act of the said student in the course of his/her studies
within 15 days of notice of such damage or loss caused and the Institute shall be at liberty to recover the loss along with
36 % interest per annum if such damage or loss caused is not made good within 15 days thereof. PROVIDED ALWAYS
that this bond shall cease soon after the completion of the studies of the student Mr./Ms----- in
VIT, Vellore Tamilnadu.

IN WITNESS to the above written bond and to all terms and conditions herein before contained the assigned hereunder
this -----day of----- (month and year)

SURETIES

We the sureties undertake to make good the loss caused to the Institute by the above student, if they fail to make good the
loss caused in time.

I Name :
Designation / Profession :
Address :

II Name :
Designation / Profession :
Address :

I/ we have read and understood the specified Rules and Regulations of VIT Ladies Hostel and **agree to obey by the rules.**

1. Signature of the Student

2. Signature of the Parent/Guardian

Name:.....

Name:.....

Application No:.....

OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC

ANNEXURE V CERTIFICATE OF PHYSICAL FITNESS

Name :		Application no.	
Gender :	Date of Birth :	Age (in years) :	Blood Group :
Identification Marks			
History of Allergy if any			
History of Medical illness if any			
History of Hospitalization / previous Surgery if any			
History of Current Medication for any illness			
Vaccinate now for :		Chicken Pox :	
Hepatitis A:		Hepatitis B:	
Typhoid :		TT :	
Cholera :		Others if any:	

Pulse		/Min	Height		Cms
BP		Mm/ Hg	Weight		Kgs
Bodily Infirmary		BMI			
Communicable Disease		Build			
Pallor	Icterus	Clubbing	Cyanosis	Lymphadenopathy	Oedema
Tonsils		Glands		Teeth	
C V S		Heart Sounds		Murmurs	
R S		Breath Sounds		Added Sounds	
G I S		Liver		Spleen	
C N S		Cranial Nerves		Motor System	
G.U.S (Male)		Hydrocele		Piles	
G.U.S.(Female)		Menstrual History		Any Mass	
Skin				Sensory System	
Hearing		Vision (NV/DV) Normal / Corrected (Power)		Colour Vision	
Other Findings / remarks if any.					

(Signature of the candidate)

(Signature of the Parent)

I do hereby certify that I / We have examined Mr. / Ms. _____, a candidate for student under VIT, _____ Campus and whose signature is given above, and cannot discover that he / she has any disease, communicable, otherwise or constitutional affection or bodily infirmity except that his / her weight is in excess of / below the standard prescribed or except _____

I also certify that he / she has been vaccinated and had booster against Hepatitis A, B, TT, Typhoid, Chicken pox & Measles

Name of the Doctor :
Signature of the Doctor :
Designation :
Date & Place :
Seal with Reg.No. :

Photograph of the candidate to be affixed and attested by the Doctor
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ANNEXURE VI

CERTIFICATE TO PROVE NATIVITY

(For candidates hailing from Jammu and Kashmir and the North Eastern states of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura)

Certified that Mr. / Ms. _____ an applicant for admission to _____ Degree programme in the year _____, son / daughter of Shri. / Smt _____ residing at _____

_____ in _____ District of _____ State, is a native of _____ State.

Signature of Tahsildar or Revenue Authority

Name :

Designation :

Place :

Date :

Office Seal :

Office Seal

THE FORM OF CASTE CERTIFICATE FOR SC / ST

Certified that Mr. / Ms. _____ an applicant for admission to _____ Degree programme in the year _____, son / daughter of Shri. / Smt _____ residing at _____ in _____

District of _____ belongs to the _____

Caste / Tribe, which is recognized as a Scheduled Caste / Scheduled Tribe under the Constitution (Scheduled Castes) Order 1950 / The Constitution (Scheduled Tribes) Order, 1950, as amended by the Scheduled Castes and Scheduled Tribes Orders Amendment Act, 1976.

Signature of Competent Authority

Name :

Designation :

Place :

Date :

Office Seal

Authorities empowered to issue Scheduled Caste / Scheduled Tribe Certificate

District Magistrate / Additional District Magistrate / Collector / Deputy Collector / Deputy Commissioner / 1st Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner.

Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate

Revenue Officer not below the rank of Tahsildar Sub-Divisional Officer of the area where the candidate and / or his family normally resides

IMPORTANT DATES

(Tentative)

Last date for receipt of online Application form - Friday June 15, 2018

Publication of Merit List - Monday June 18, 2018

Group Discussion/Personal Interview - Friday June 22, 2018

Last date for the payment of fee - Friday June 29, 2018

Commencement of Classes (Tentative) - Vellore Campus

B. Architecture

Thursday July 12, 2018

For Admission details contact:

Director - UG Admissions

VIT, Vellore – 632 014, Tamil Nadu, INDIA

Phone: +91-416-2202168, 2202157

Fax: +91-416 224 5544, 224 0411

Email: ugadmission@vit.ac.in

Website: www.vit.ac.in

- All admissions are subject to discipline and conduct of the candidate.
- The admissions are done in transparent manner on merit basis only.
- Please do not pay any money to Consultants / Brokers / Intermediaries. There is neither a MANAGEMENT QUOTA nor CAPITATION FEE at VIT. VIT does not accept cash.

Legal Jurisdiction

All Suits and actions arising out of or relating to VIT shall be instituted within the jurisdiction of courts at Vellore, Tamil Nadu only. The Registrar of VIT shall be the legal person in whose name the Institute may sue or be sued.