

## ANNEXURE - V

### JOINT AFFIDAVIT BY PARENT / GUARDIAN AND STUDENT (to be submitted by the student joining the Ladies Hostel)

(This matter has to be typed on a non-judicial stamp paper of Rs. 20/-)

Mr. / Mrs. / Ms..... (Full name of parent / guardian) father / mother / guardian of Ms..... (student) with application / registration number.....,have been admitted to..... (Name of the Program), VIT University, Vellore.

#### Rules and Regulations of Ladies Hostel

DAY	IN - TIME		OUTING	
	Main Gate	Hostel Gate	Duration	No. of times
Instructional days	7.00 pm	8.30 pm	2 hrs	During non-class hours ( <b>once in a day</b> )
Weekends & University holidays	6.00 pm	8.00 pm	6 hrs	4 times in a month

1. Students have to record their attendance **everyday between 8:30pm - 09:45pm** in the biometric machine without fail.
2. Students should stay **only in the room allotted to them**. Staying in other rooms is not permitted.
3. Any physical / mental harassment towards fellow students including ragging, quarrelling, using abusive language and **violent behavior** is prohibited.
4. **Smoking** is strictly prohibited inside the Hostel premises and University campus.
5. Hostel is meant for facilitating studies. Therefore, **silence** should be maintained especially from **9.00 pm to 6.00 am**. Students should not disturb other students by conducting parties, playing music, talking loudly over mobile phones, etc.,
6. Multi-Level Marketing (MLM) and **gambling** in any form including playing cards in the hostels is prohibited.
7. Students' found entering the University/Hostel premises under the influence of alcohol or induce others to consume alcohol, will be **suspended for one semester**. If a student is found consuming / possessing (even empty bottles) liquor inside the University /Hostel premises, the student will be **suspended for one year**.
8. If **narcotics** or related substances are found in any room, all the students staying in that room will be **expelled** from the University. Students who consume / trade/ possess narcotics inside/outside the hostel shall be **expelled** from the University. Abuse of any chemicals is strictly prohibited.
9. Anyone causing **damage** to the hostel **property** will be **penalized** suitably.

10. Hostel students should **not bring any day-scholar or ex-VITian or non-VITian** inside the hostel premises.
11. If a student is going out for an overnight stay, she should **obtain prior permission** before leaving the hostel as per procedure.
12. Hostellers are **not allowed** to keep any kind of **motor vehicles**. However, bicycle can be used.
13. Students in the hostel are not allowed to keep **air coolers, musical instruments and cassette record players, TV, electric iron box or any other electrical equipment/gadgets**. Unauthorized possession will lead to confiscation of the goods. Cooking in the rooms is strictly not permitted (for fire safety reasons).
14. Students are *personally responsible to safeguard their belongings*. Students are advised not to keep large amounts of cash or valuables like gold, costly wristwatch, expensive jewellery etc., in their rooms.
15. For security reasons, girl students **will not be permitted to stay as day boarders outside the campus** unless parent stays with them.
16. First year students will be permitted for **outings**(during Weekends and Holidays) only after 3 months of joining (**on submission of Joint Affidavit by Parent/Guardian and Student**).
17. Students will be permitted to go on leave to Home town / Local guardian's place only once in a month after parents approval.
18. Students will not be permitted to stay in the hostels during **vacation period**, unless they have academic assignments.
19. Students planning to stay back **during Summer semester** at hostels should pay the summer semester fees.

#### **PERSONAL SECURITY BOND AND LOCAL GUARDIAN DETAILS**

I, Mr./Mrs. -----, Aged----- years, address-----  
 -----, parent/guardian of Ms. -----studying ----- programme  
 in VIT University, Vellore, TN and staying in Ladies Hostel, hereby authorize the University to allow my  
 ward to go anywhere of her choice of place with proper prior intimation to the authorities concerned while  
 studying at the University. I undertake full responsibility for all her actions whilst she goes out of the  
 Hostel / University Campus any time with or without permission of the hostel authorities. Further, I/ We  
 authorize, Mr./Mrs.-----, aged----- years, address-----  
 -----, as the LOCAL GUARDIAN of my  
 daughter/ward. She may avail leave and go to the above mentioned LOCAL GUARDIAN's place as per  
 the approved leave regulations of VIT University.

KNOW ALL MEN that we Mr./Ms.------(Student), admitted to  
 \_\_\_\_\_ programme with Reg. No. \_\_\_\_\_ for the academic years in VIT University,

Mr./Mrs.------(parent/guardian) bind ourselves jointly and severally to the VIT University, Vellore TN, for the prudent behavior of Mr./Ms. -----(Students) during his/her studies in VIT University, Vellore Tamil Nadu.

AND WHEREAS the said Mr./Ms. -----(Student) has been called upon to furnish personal security bond to VIT University, Vellore Tamil Nadu indemnifying the University against all loss and/or damage to the property, of the VIT University, that might be caused by reason of any misbehavior and/or malpractice of Mr./Ms.----- (Student) during the course of his/her studies as a prudent student. AND WHEREAS the said VIT University, Vellore, Tamilnadu as called upon the said Mrs./Ms.------(Student) and Mr./Mrs. -----Parent/Guardian to execute a personal bond with two sureties to that effect.

The student and the parent hereby undertake to indemnify and keep the VIT University indemnified from all and every such loss and/or damage caused to the property of the University from any act of the said student in the course of his/her studies within 15 days of notice of such damage or loss caused and the University shall be at liberty to recover the loss along with 36 % interest per annum if such damage or loss caused is not made good within 15 days thereof. PROVIDED ALWAYS that this bond shall cease soon after the completion of the studies of the student Mr./Ms----- in this VIT University, Vellore Tamilnadu.

IN WITNESS to the above written bond and to all terms and conditions herein before contained the assigned hereunder this -----day of----- (month and year)

**SURETIES**

We the sureties undertake to make good the loss caused to the University by the above student, if they fail to make good the loss caused in time.

**I**

Name :  
Designation / Profession :  
Address :

**II**

Name :  
Designation / Profession :  
Address :

I/ We have read and understood the specified Rules and Regulations of VIT Ladies Hostel and **agree to obey by the rules.**

**1. Signature of the Student**

**2. Signature of the Parent/Guardian**

**Name:.....**

**Name:.....**

**Application No:.....**

**OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC SIGNATURE**